

SECRET  
SC-11-23  
9 July 1951

STAFF CONFERENCE

Minutes of Meeting held in Director's  
Conference Room, Administration Building  
Monday, 9 July 1951, at 1100 hours.

General Smith presiding

Present

25X1 Allen W. Dulles, Deputy Director for Plans  
[redacted], Executive Assistant to DCI  
Colonel Chester B. Hansen, Assistant to the DCI  
Colonel Matthew Baird, Director of Training  
25X1 [redacted] Advisor for Management  
James M. Andrews, Asst. Director for Collection and Dissemination  
George G. Carey, Asst. Director for Operations  
H. Marshall Chadwell, Asst. Director for Scientific Intelligence  
Kingman Douglass, Asst. Director for Current Intelligence  
25X1 [redacted] D/Asst, Director for National Estimates  
Max F. Millikan, Asst. Director for Research and Reports  
James C. Reber, Asst. Director for Intelligence Coordination  
25X1 [redacted] Asst. Director for Policy Coordination  
Maj. Gen. Willard Wyman, Asst. Director for Special Operations  
Perry Johnson, Acting Asst. Director for Office of Communications

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1. The Director mentioned that there had not been an Assistant Directors' meeting in three weeks and stated that he was pleased to know that things were going so smoothly that there were no items for the agenda. He hoped that in the future care would be taken to bring up at these meetings any items of possible common concern.

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DCI stated that when CIA personnel went abroad on specific jobs they should return when their job was finished; however, it would be desirable when possible to let them stay as long as they were useful both to enhance CIA prestige and increase their experience. The DCI felt that each case must be judged separately.

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Dr. Millikan agreed with Mr. Robert that some program should be developed for

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[ ] of O/NE brought up the question of sending Senior O/NE personnel to the field for short periods and specifically stated that it would have been of the greatest value to O/NE if one of the Estimates Board had been able to go to Iran. DCI doubted the value of a visit to Iran but did feel that members of the Board of Estimates should get to the field more often. DCI directed Mr. Reber to work out tentative program and stated that we should assist State Department in meeting their requirements whenever we could, indirectly benefiting from additional training for our area and functional specialists.

3. Colonel Baird stated that plans were well formulated for handling of the language problem. Besides the present use of Georgetown, it is proposed that there will be established in Quarters "I" a language laboratory. This will enable personnel on full-time jobs to use the laboratory on a 24-hour basis for the study of languages by mechanical means. It will not only be a great convenience for all CIA personnel but will provide better security for covert personnel.

Col. Baird stated that at present they were running a six weeks' course for 200 employees in the unclassified group. He would like to expand the time to eight weeks but pointed out to the Assistant Directors that this might mean the loss to them for a few days of personnel who might be cleared before the end of the eight weeks' period.

Col. Baird mentioned film presentations and pointed out that there were a large number and that he believed attendance had somewhat fallen off. Dr. Andrews, AD/CD, stated that during June there had been 57 group showings attended by over 1,000 persons. The Director stated that he was sure there were too many film presentations and that it should be handled on a more selective basis.

4. Mr. Dulles said that he was leaving for Europe at the end of this week and suggested that the Assistant Directors advise him of anything that he could do for them.

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STAFF CONFERENCE

Minutes of Meeting held in Director's  
Conference Room, Administration Building  
Monday, 18 June 1951, at 1100 hours.

General Smith presiding

Present

25X1 Allen W. Dulles, Deputy Director for Plans  
Walter R. Wolf, Deputy Director for Administration  
[redacted] Executive Assistant to DCI  
[redacted] Assistant to the DCI  
Colonel Chester B. Hansen, Assistant to the DCI  
Colonel Matthew Baird, Director of Training  
25X1 [redacted] Exec/Asst to the Deputy Director for Plans  
[redacted] Advisor for Management  
[redacted] D/Asst. Director for Collection & Dissemination  
George G. Carey, Asst. Director for Operations  
25X1 [redacted] D/Asst. Director for Scientific Intelligence  
Kingman Douglass, Asst. Director for Current Intelligence  
William L. Langer, Asst. Director for National Estimates  
Max F. Millikan, Asst. Director for Research and Reports  
25X1 [redacted] D/Asst. Director for Intelligence Coordination  
25X1 [redacted], Asst. Director for Policy Coordination  
[redacted] A/Asst. Director for Special Operations  
[redacted] Office of Intelligence Coordination

\*Part of meeting only.

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25X1 1. [ ] presented the proposals formulated by O/IC on intelligence support for psychological operations. The Director commented that sub-paragraph c. of the recommendations should be phrased in relation to projects rather than formulation of papers. He also said that sub-paragraphs a. and e. should be combined and that when the other agencies knew whom to call upon they should go directly and that when they didn't know they should come to CIA. He pointed out that CIA's responsibility is the coordination of all intelligence efforts in the government. [ ] raised the question as to whether CIA would assume the substantive responsibility. The Director pointed out that the new Psychological Strategy Board would coordinate and implement and that he did not believe a large staff should concern itself with substantive matters. He stated that he believed that O/IC should have one individual who would be cognizant of who could do the various jobs of psychological intelligence support.

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2. Dr. Millikan reported that he planned to visit the Cambridge Research Center together with Under Secretary Webb and had memoranda from O/O, O/SO and O/PC on their interest in the matter, and that he would like to have comments from any other offices that were concerned.

25X1 3. [ ] reported that efforts were now under way to make an analysis of the results of the Italian and French elections.

25X1 4. [ ] asked that all Assistant Directors remember that it was their responsibility to indicate those documents originating in their offices and addressed to the Director which should be placed in the Vital Documents Files.

5. There was discussion of the work week. Mr. Wolf pointed out that the revision and the regulations gave the Assistant Directors leeway as to the size of staffs they would have on duty on Saturdays. It was recognized that this would create a difference between the offices; also that most employees who had to work a six-day week would be compensated for overtime.

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